

BOARD OF SUPERVISORS

GILA COUNTY, ARIZONA

Date: June 28, 2005

JOSÉ M. SANCHEZ

Chairman

STEVEN L. BESICH

Clerk of the Board

TOMMIE C. MARTIN

Vice-Chairman

By: Marilyn Brewer

Deputy Clerk

SHIRLEY L. DAWSON

Member

Gila County Courthouse
Globe, Arizona

PRESENT: Jose M. Sanchez, Chairman; Tommie C. Martin, Vice-Chairman; Shirley L. Dawson, Member; Steven L. Besich, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and, Bryan Chambers, 2nd Chief Deputy County Attorney. (Mr. Chambers was present only for the Regular Session, not the Work Session.)

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Jacque Griffin led the Pledge of Allegiance and Reverend Dan Lowe of the Maranatha Baptist Church delivered the Invocation.

Barbara Zwiener, Director of Pinal/Gila Long Term Care, made a presentation pertaining to the health care program she and her staff provide, which includes a range of services available to Gila County residents, and she explained the enrollment process with the Arizona Health Care Cost Containment System (AHCCCS). She stated that Pinal/Gila Long Term Care is the program contractor with the State of Arizona for both Pinal and Gila Counties. AHCCCS, the Arizona Medicaid Program, was established in 1982. In 1989 AHCCCS was expanded to include the Arizona Long Term Care System (ALTCS). Pinal/Gila Long Term Care became the provider for Gila County in 2001. ALTCS provides services for the elderly and physically disabled population who are both financially and medically eligible. The State of

Arizona handles all of the eligibility and enrollment for the programs. The program has grown from 200 to 1,200 members with 250 of those members in Gila County. Ms. Zwiener stated that one of the successes she is proud of in Gila County is the home and community-based setting percentage, which measures the number of members that continue to live in their own home or in assisted living by providing the services they need to stay at home as long as possible and feasible. When that's no longer feasible and there is a need for a higher level of care, Pinal/Gila Long Term Care is under contract with all of the nursing homes in Gila County. Pinal/Gila Long Term Care also has a quality management behavioral health program and has done a great job in Gila County growing a physician network. The program began locally with 20 primary care physicians and it now has over 38 physicians providing care locally. Ms. Zwiener stated her office takes pride in getting all claims paid on time, which is reflected in the audits. The staff has also worked real hard on improving the assisted living network and now have three assisted living facilities. She advised that the program in Gila County has not grown as fast as desired. There are people who could use assistance for disease management, care coordination, prescription drug benefits, assisted living or nursing home care. Community outreach has been achieved by working with civic organizations and senior centers to get the word out about the services available. Ms. Zwiener stated the packets provided to the Board point out some of the services available. There are two social workers in Payson and two in the Pinal County area who work with families on end of life issues. Ms. Zwiener thanked the Board for allowing her to give this presentation and thanked Mr. Besich, Mr. Nelson and Mr. Hickman for their efforts in trying to provide them with a new office. Chairman Sanchez inquired as to the eligibility requirements for participation in the program. Ms. Zwiener stated that there are financial requirements of incomes of around \$1,700 or less per month. On the medical side, a person must have a chronic illness or be physically disabled. Chairman Sanchez stated that in order to see if someone qualifies

the phone numbers are listed on the brochure. Chairman Sanchez thanked Ms. Zwiener for the services she and her staff provide. Vice-Chairman Martin inquired as to the location of the Payson office. Ms. Zwiener stated that the office is located by the post office on Frontier Street in Payson. Vice-Chairman Martin also inquired if they do any coordination with the Senior Center. Ms. Zwiener stated that they work with the Senior Center to provide meals. Supervisor Dawson inquired how they plan to expand the assisted living program. Ms. Zwiener stated they are always looking to encourage providers to go into the business and open a facility, center or home in the County and they provide information for this and assistance in getting the provider licensed.

Steve Besich, County Manager/Clerk, requested authorization to advertise a Notice of Proposed Lease of a County Building in Globe, Arizona, in the official newspaper of the County. Mr. Besich stated that he was contacted by Pinal/Gila Long Term Care about the possibility of leasing the Monroe building, as the building is now vacant because the Community Action Program relocated to the Central Heights office complex. The building was in need of major repairs such as replacement of the roof and couldn't even be sold. He stated that Mr. Hickman of the Facilities Management Department has made improvements to the building. If the Board approves this advertisement, Pinal/Gila Long Term Care will lease the building providing that no higher offers to lease the building are submitted. Vice-Chairman Martin inquired about the term of the lease. Mr. Besich stated that the lease will be for two-years with an option to renew for two additional years. Should Pinal/Gila Long Term Care no longer be the provider for Gila County at the end of the lease, the County would still have a building that is usable and being protected while Pinal/Gila Long Term Care is a tenant there. The fair market value was established by Stallings and Long Realty. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the authorization to advertise a Notice of Proposed Lease of a County Building in Globe, Arizona.

Mr. Besich requested the adoption of Resolution No. 05-06-04 authorizing a 2.5% cost of living adjustment for all County employees that shall go into effect as of the current pay period which commences on June 27, 2005. He stated that this request is being presented to the Board because State retirement contributions for all employees will be increased by 1.75% effective July 1, 2005, which would cause all employees to have a cut in pay. Supervisor Dawson suggested that this 2.5% increase not be extended to those 32 employees who currently receive \$50,000 or more per year until the proposed budget is completed for FY 2005-2006. Chairman Sanchez stated, *"In all the years I've been here, I've never heard a request quite like that. In my opinion, if we start discriminating on who is going to get this based on what they are making now, I think we would be making a tremendous mistake."* Vice-Chairman Martin stated that she agreed with Chairman Sanchez and that the Board should either give the increase to all employees or not give the increase at all. She also inquired of Bryan Chambers if her vote would constitute a conflict of interest as she has a sister and brother-in-law employed by the County. Mr. Chambers stated that if this is done for all employees equally, then there is no direct conflict of interest. Upon motion by Vice-Chairman Martin, seconded by Chairman Sanchez, the motion passed by a 2-1 vote. Supervisor Dawson voted 'nay.'

Juley Bocardo-Homan, Senior Personnel Analyst, presented a new employee recognition program known as "You Shine" to replace the "I'MAGE" (I'm a Good Employee) program. She explained that with the I'MAGE program, people provided letters of nomination about an employee to the Personnel Department and then that employee would receive an award. With the "You Shine" program any employee can fill out an award certificate and give it directly to another employee as "instant gratification" for their special service. A copy of the award certificate must be forwarded to the Personnel Department for the purpose of keeping track of the certificates given, and at the end of the fiscal year prizes will be awarded to the employees who received 5, 10 or 15

certificates. If a letter is received from the public in reference to a particular employee, then the Personnel Department will fill out the certificate, attach the letter received, and give it to the employee. Chairman Sanchez thanked Ms. Homan for her presentation.

Supervisor Dawson requested that the Board consider developing and implementing a County-wide policy which pertains to contracts with outside consultants and contractors. She had requested Mr. Besich's assistance in preparing and implementing a simple policy for contracts such as those with attorneys, accountants, consultants and contractors which would request their qualifications, credentials, scope of work, timelines, accountability for hours worked, limit of hours, and reporting periods. The Board discussed various ways contracts are currently handled. Vice-Chairman Martin stated she thought there might already be a policy in place. Mr. Besich stated, *"We should be able to come up with a very basic, specific form and policy that the Board could approve and when we end up in a situation where you have to consider this you just hand it to whoever is going to propose to us, and they either submit it in the most complete manner, or explain it to you, or we don't do business with them. I don't think it will necessarily slow the process down...and we should proceed, and if you choose we will flesh it out and bring it back and the Board can adopt it..."* He felt that by having the form the Board would not have to decide all of the issues or requirements and better information would be provided. Chairman Sanchez stated that he didn't have a problem with this, but he also was under the impression that a policy already existed. School Superintendent Linda O'Dell addressed the contracts in place in her office. She advised that the contracts were lacking in substance and as a result she obtained resumes and employment information from each contractor. A job description and scope of work, as well as detail on the costs and time, are also required of contractors. Ms. O'Dell offered her services in formulating a policy and related forms. Supervisor Dawson stated that she just wants there to be some accountability of the taxpayers' funds being paid

out. A motion was made by Vice-Chairman Martin that the Board consider developing a County-wide policy for outside contracts. The motion was seconded by Supervisor Dawson and unanimously approved by the Board.

In reference to the approval of the Consent Agenda items, Supervisor Dawson made the motion to remove Consent Agenda Item 7-C (Approval of the personnel reports/actions for the week of June 27, 2005) to the Regular Agenda. The motion died for lack of a second. Upon motion by Vice Chairman Martin, seconded by Chairman Sanchez, the Board approved Consent Agenda items A through E by a 2-1 vote. Supervisor Dawson voted nay. Supervisor Dawson stated that she wished to explain her vote. She stated, *"I believe that it's important as we make adjustments in personnel that we are establishing policies that do not take into consideration anything other than what I consider the 'good old boy policy.' We adjust people's salaries especially on the west side of our building..."* Chairman Sanchez interrupted and stated, *"I'd be very careful."* Supervisor Dawson replied, *"I'm not talking about any individual and I'm not naming any individual. I believe that education, years of experience, qualifications, abilities need to be considered in the classifications and the salary that we place on people."* Chairman Sanchez stated, *"Well you're certainly entitled to your opinion, and you made your motion and it died for lack of a second and that's the way this Board operates."* Supervisor Dawson stated, *"I appreciate that."* The Consent Agenda items approved are as follows:

- A. Approved the minutes for the May 24, 2005, BOS meeting.
- B. Approved the May 2005 monthly departmental activity report submitted by the Payson Regional Justice of the Peace.
- C. Approved the personnel reports/actions for the week of June 27, 2005.

June 27, 2005:

Departure from County Service:

- 1. Coordinator of Business Services – Gila Community College – 06-30-05 – College Fund – Virginia Baer – Hire 11-05-90 – Retirement
- 2. President – Gila Community College – 06-30-05 – College Fund

- Barbara Ganz – Hire 07-01-02 – Contract Expiration
3. Coordinator/Outreach – Gila Community College – 04-29-05 – College Fund
Sarah Nelson – Hire 04-19-04 – Resignation
 4. Deputy Probation Officer – Probation – 06-24-05 – Adult Probation Service Fees/State Aid Enhancement Funds – Frank Pontier Jr. – Hire 06-18-01 – Resigned for other employment
 5. Probation Secretary – Probation – 06-17-05 – General/State Aid Enhancement Funds – Zonnie River – Hire 04-26-04 – Resigned for other employment
 6. Legal Clerk – Clerk of Superior Court – 06-10-05 – General Fund
Stacey Savage – Hire 05-02-05 – Resigned for other employment
 7. Layoff – Gila Community College – 06-30-05 – College Fund
Maintenance Supervisor – David Hamilton – Hire 07-01-02
Groundskeeper – George Salinas – Hire 07-01-02
Custodian/Maintenance Technician – John Felix – Hire 07-01-02
Custodian/Maintenance Technician – Lawrence Nemeth – Hire 07-01-02
Building Maintenance Technician – James Cochran – Hire 07-01-02
Custodian/Maintenance Worker – Frank Ruiz – Hire 04-27-04
Security Guard – Nobert Allen Sr. – Hire 11-15-04
Librarian – Rebecca Swift – Hire 01-03-05
GED Chief Examiner – Jessica Baldwin – Hire 08-01-04
Administrative Assistant – Dondi Spivey – Hire 09-20-04
Wellness Tutor – Tracey Cochran – Hire 10-18-03
Wellness Tutor – Tom Neblett – Hire 10-10-03
GCC Video Technician – Laura Smith – Hire 10-18-04
Wellness Tutor – Tom Rothwell – Hire 02-01-05
Custodian/Maintenance Technician – Leon Dude – Hire 11-13-02
Administrative Assistant – Nancy Moulder – Hire 04-19-04
Clerk – Mary Wolf – Hire 07-01-04

Wellness Tutor – Alan Nunley – Hire 07-01-04

IT Specialist/Wellness Tutor – L.Q. Harris III – Hire 07-15-04

Wellness Tutor – Laura Smith – Hire 10-04-04

Campus Dean – B. Stephen Cullen – Hire 07-14-04

Administrative Assistant – Beth Hewitt – Hire 02-01-05

Wellness Tutor – Holly Ryan – Hire 02-01-05

Hire to County Service:

8. Legal Secretary I – County Attorney – 06-22-05 - General Fund

Tina Reyes – Replaces Misty Spitler Price

9. Executive Assistant – School Superintendent – 07-05-05 – General Fund

Cheryle Wood – replaces Anita Avalos

10. Administrative Assistant – Facilities Management – 06-29-05 – Internal

Services Fund – Nicole Mobley – replaces Esther Klinger

11. Juvenile Detention Education Specialist – School Superintendent – 07-

01-05 – Detention Education Fund – Chandra Shekhar

12. Director, Education Programs – School Superintendent – 07-05-05 –

Education Service Agency Fund – Ellen Shepherd

Temporary Hire to County Service:

13. Clerk – Globe Justice Court – 07-11-05 – Cost of Prosecution Fund –

Kelly Porter – Summer position through August 5, 2005

14. Clerk – Clerk of Superior Court – 06-27-05 – Document Conversion

Fund - Joy Rivera-Wilson

Departmental Transfer:

15. Clerk to Legal Clerk – Clerk of Superior Court – 06-21-05 – Document

Conversion Fund to General Fund – Stephanie Toot - replaces Stacey

Savage

End Probationary Period:

16. Court Clerk I – Globe Justice Court – 06-13-05 – General Fund - Jacque

Serrano

Position Review:

17. Salary Adjustment – Executive Secretary – Board of Supervisors –
06-27-05 – General Fund – Stacey Espinoza

18. Anniversary Date Increase – 06-13-05 – Betty Vanta

Request Permission to Post:

19. Training Specialist III – Community Services – Position vacated by
Christina Throop

SHERIFF'S PERSONNEL ACTION ITEMS

Temporary Hire to County Service:

20. Deputy Sheriff – Emergency Response – 06-16-05 – Emergency
Response Fund - Harold Baas, Kathleen Patrick-Baas, Wilfred Kerr Sr.,
Theron Coddington

D. Approved the finance reports/demands/transfers for the week of June 27,
2005, as follows:

June 27, 2005:

\$987,049.71 was disbursed for County expenses by voucher numbers
X145865 through X145965, X145967 through X145975, X369654 through
X369781, and X369783 through X369937. The hand-issued warrant listing
is as follows: voucher number X145860 in the amount of \$966.00, voucher
number X145861 in the amount of \$782.85, voucher number X145862 in
the amount of \$363.50, voucher number X145863 in the amount of
\$1,113.00, and voucher number X145864 in the amount of \$118.40.

E. Approved an Indemnification Agreement between the Gila County Sheriff's
Department and the City of Chandler to borrow riot gear.

At this time each Board member and the Chief Administrator were
presented the opportunity to give a brief summary of current events as allowed
by A.R.S. §38-431.02(K).

Otto Santa Anna submitted a Public Participation Form requesting to
speak to the Board in reference to accumulation of debris in Canyon Creek in
Miami. Chairman Sanchez stated that Mr. Santa Anna should contact the

Public Works Division, as he has a legitimate concern, and that it could possibly be an agenda issue for a future meeting.

At 11:19 a.m. Chairman Sanchez adjourned the Regular Meeting and called for a brief recess.

At 11:35 a.m. Chairman Sanchez reconvened the meeting to begin the Work Session portion of the meeting. He stated that the ground rules for this meeting would be that no decisions would be made by the Board at this time; this was simply a time for each department to publicly present budget requests to the Board. Upon the completion of each presentation, the meeting would then be open for questions by the Board. The Board would then take all requests under advisement, and at a future meeting the finance group will present the Board with an executive-type budget.

The Division/Department Managers and Elected Officials presented their FY 2005-2006 budget requests to the Board, as listed below.

• **Emergency Services Division-Fairgrounds**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---------------------------------|------------------|----------------|------------------------|-----------------------|
| Fairgrounds Mariano Gonzalez | \$202,730 | \$148,813 | \$18,500 | \$167,313 |

Mariano Gonzalez, Emergency Services Division Deputy Director, requested the following additional increases be added to the base budget for the Fairgrounds: \$1,500 for professional services (prisoner labor); \$4,000 for utilities; \$1,000 for janitor supplies; \$1,000 for unclassified; \$7,500 for vehicle supplies- fuel and oil for equipment usage; \$2,500 for auto parts/supplies for repairs to older equipment; and, \$1,000 for capital outlay/tools. The total for all requested increases is \$18,500.

• **Emergency Services Division-Rural Addressing**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--------------------------------------|------------------|----------------|------------------------|-----------------------|
| Rural Addressing Mariano Gonzalez | \$65,559 | \$65,559 | \$39,885 | \$105,444 |

Mr. Gonzalez requested the following additional increases be added to the base budget for Rural Addressing: \$36,385 for salaries and benefits; \$2,500 for professional services and \$1,000 for employee GIS mapping training. The total for all requested increases is \$39,885.

• **Emergency Services Division-911 Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---------------------------------|------------------|----------------|------------------------|-----------------------|
| 911 Program Mariano Gonzalez | \$338,599 | \$350,632 | \$1,160 | \$351,792 |

Mr. Gonzalez requested the following additional increases be added to the base budget for the 911 Program: \$1,160 for expenses to align County computer networks to the 911 equipment.

• **Emergency Services Division-Emergency Management**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Emergency Management Mariano Gonzalez | \$283,564 | \$283,564 | \$100,100 | \$383,664 |

Mr. Gonzalez requested the following additional increases be added to the base budget for Emergency Management: \$57,450 for salaries and benefits; \$50 for postage increase; \$1,100 for telephone and radio equipment; \$500 for travel-routine; \$1,000 for National Incident Management System training; \$25,000 for a sport utility vehicle replacement; \$10,000 to provide funds for matching grants; and, \$5,000 for capital outlay/computers. The total for all requested increases is \$100,100. Chairman Sanchez thanked Mr. Gonzalez for the presentations.

At 12:18 p.m. Chairman Sanchez adjourned the meeting and called for a recess until 1:30 p.m.

At 1:36 a.m. Chairman Sanchez reconvened the meeting. He stated that John Nelson, Deputy County Manager, who was scheduled to present the budget for the Board of Supervisors, Administrative Services, Finance Department/Purchasing, and the Personnel Department would be rescheduled

for tomorrow's budget meeting as he was monitoring the forest fires in northern Gila County.

• **Public Works Division – Solid Waste Department**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Solid Waste Dept. Sharon Radanovich | \$2,738,400 | \$2,738,400 | (\$138,400) | \$2,600,000 |

Sharon Radanovich, Solid Waste Department Manager, stated that the Solid Waste Department operates as an enterprise fund, which means the program is self-sufficient. Annual receipts include income received across the scales of \$1.5 million and \$100,000 from the waste tire fund, plus a \$1 million carryover for future expansion of landfills, totaling \$2.6 million. She stated that costs are being cut because of reduced revenues. Chairman Sanchez thanked Ms. Radanovich for the presentation.

• **Public Works Division – Facilities Management**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Facilities Management Shannon Coons | \$1,150,967 | \$1,136,967 | \$57,675 | \$1,194,642 |

Shannon Coons, Fiscal Coordinator for the Public Works Division, presented the Facilities Management budget, which has two budgets; one for taking care of all buildings in the County and one for the Sheriff's Department only, which is listed next. Ms. Coons requested the following additional increases be added to the base budget for Facilities Management: \$31,475 for salaries and benefits; \$1,000 for professional services/other; \$600 for rent/lease of buildings, \$2,000 for computer maintenance/repair; \$500 for billable expenses; \$600 for drinking water; \$8,500 for vehicle fuel and oil; \$5,000 for other auto parts; and, \$8,000 for capital outlay/buildings. The total for all requested increases is \$57,675.

• **Public Works Division – Sheriff Facilities Management**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Sheriff Facilities Management Shannon Coons | \$299,969 | \$295,004 | \$9,000 | \$304,004 |

Ms. Coons requested the following additional increase be added to the base budget for Sheriff Facilities Management: \$9,000 for utilities.

• **Public Works Division – Fuel Management**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|----------------------------------|------------------|----------------|------------------------|-----------------------|
| Fuel Management Shannon Coons | \$452,881 | \$443,194 | \$325,340 | \$768,534 |

Ms. Coons requested the following additional increases be added to the base budget for the Fuel Management Program: \$10 for postage; \$330 for utilities; \$2,500 for computer maintenance/replacement; \$4,500 for other maintenance supplies; \$178,000 for fuel and oil; and, \$140,000 capital outlay/fuel system upgrade. The total for all requested increases is \$325,340. Chairman Sanchez thanked Ms. Coons for the presentations.

• **Public Works Division – Floodplain**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|-----------------------------|------------------|----------------|------------------------|-----------------------|
| Floodplain Steve Sanders | \$183,303 | \$139,053 | \$129,645 | \$268,698 |

Steve Sanders, Public Works Division Deputy Director, requested the following additional increases be added to the base budget for the Floodplain Program: \$69,133 for salaries and benefits; \$346 for memberships/dues/subscriptions; \$4,896 for professional services/engineering; \$300 for telephone; \$120 for printing/publishing/advertising; \$2,000 for computer hardware/maintenance; \$500 for office equipment maintenance; \$5,600 for computer equipment/radios maintenance; \$750 for office supplies; \$200 for other supplies; \$1,600 for travel; \$3,100 for vehicle fuel and oil; \$500 for vehicle supplies; \$2,000 for other auto parts; and, \$38,600 for capital outlay/flood control construction.

The total for all requested increases is \$129,645. Chairman Sanchez thanked Mr. Sanders for the presentation.

• **Public Works Division – Fleet Management**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|------------------------------------|------------------|----------------|------------------------|-----------------------|
| Fleet Management Steve Stratton | \$428,134 | \$381,994 | \$162,510 | \$544,504 |

Steve Stratton, Public Works Division Director, requested the following additional increases be added to the base budget for Fleet Management: \$10 for postage; \$7,500 for vehicle supplies-tires; \$27,000 for other auto parts; \$6,000 for capital outlay/passenger vehicle (plus \$45,000 already in budget); and, \$122,000 for capital outlay/passenger vehicles (plus \$166,000 already in budget). The total for all requested increases is \$162,510.

• **Public Works Division – Administration**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|----------------------------------|------------------|----------------|------------------------|-----------------------|
| Administration Steve Stratton | \$636,055 | \$625,155 | \$550,820 | \$1,175,975 |

Mr. Stratton requested the following additional increases be added to the base budget for Public Works Administration: \$107,370 for salaries and benefits; \$31,500 for professional services/other; \$4,500 for professional services/software; \$50 for postage; \$500 for janitor services; \$1,000 for computer maintenance/hardware; \$500 for office supplies; \$5,000 for travel-per diem; \$400 for vehicle supplies-tires; \$395,000 for emergency reserve; and, \$5,000 for capital outlay/passenger van (added to \$20,000 already in budget). The total for all requested increases is \$550,820.

• **Public Works Division – Road Maintenance/Repair**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| Road Maintenance & Repair Steve Stratton | \$3,960,298 | \$3,639,681 | \$875,422 | \$4,515,103 |

Steve Stratton requested the following additional increases be added to the base budget for Road Maintenance/Repair: \$197,796 for salaries and benefits; \$39,360 for additional chip/crack seal; \$23,995 for additional pavement preservation; \$55,000 for rehab/dust suppression; \$2,000 for clothing/safety supplies; \$15,000 for other general service; \$5,000 for computer repair; \$400 for maintenance contract/commercial equipment; \$5,000 for other maintenance supplies; \$1,000 for drinking water; \$10,000 for travel-per diem; \$55,000 for other auto parts; \$100,000 for capital outlay/construction equipment; and, \$365,871 for lease/purchase road equipment. The total for all requested increases is \$875,422. Chairman Sanchez thanked Mr. Stratton for the presentations.

• **Public Works Division – Survey Department**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|-------------------------------|------------------|----------------|------------------------|-----------------------|
| Survey Dept. Steve Sanders | \$325,775 | \$306,721 | \$140,517 | \$447,238 |

Steve Sanders requested the following additional increases be added to the base budget for the Survey Department: \$32,008 for salaries and benefits; \$100 for postage; \$49,000 for professional services/other; \$8,000 for professional services/consultant; \$1,200 for rent/maintenance of equipment; \$1,160 for telephone; \$100 for printing/publishing/advertising; \$13,000 for computer maintenance/software; \$2,000 for computer maintenance/hardware; \$700 for maintenance of office machines; \$270 for maintenance of commercial equipment; \$2,300 for other supplies expense; \$2,500 for equipment under \$5,000; \$2,000 for training; \$1,179 for vehicle fuel and oil; \$1,000 capital outlay/equipment; and, \$24,000 for a vehicle. The total for all requested increases is \$140,517.

• **Public Works Division – Engineering**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|------------------------------|------------------|----------------|------------------------|-----------------------|
| Engineering Steve Sanders | \$973,237 | \$917,758 | \$182,300 | \$1,100,058 |

Mr. Sanders requested the following additional increases be added to the base budget for the Engineering Department: \$24,800 for professional services and software; \$40,000 for professional services/engineering; \$25,000 for professional services/consultant; \$40,000 for pavement markings and striping; \$2,000 for computer hardware/maintenance; \$1,250 for maintenance of office equipment; \$50 for maintenance contract for commercial equipment; \$2,700 for road and bridge maintenance; \$5,000 for sign supplies; \$17,500 for vehicle fuel and oil; \$500 for vehicle tires; \$3,000 for capital outlay (combined with current \$22,000 in budget for vehicle equals total available of \$25,000 for a vehicle); and, \$20,000 for capital outlay/other equipment. The total for all requested increases is \$182,300.

• **Public Works Division – Engineering CIP (Capital Improvement Projects)**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|----------------------------------|------------------|----------------|------------------------|-----------------------|
| Engineering CIP Steve Sanders | \$1,690,525 | \$1,263,699 | \$ -0- | \$1,263,699 |

Mr. Sanders did not request any increases for Engineering CIP.

• **Public Works Division – Engineering HELP (Highway Extension Loan Program)**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|-----------------------------------|------------------|----------------|------------------------|-----------------------|
| Engineering HELP Steve Sanders | \$1,422,754 | \$1,062,963 | \$1,182,001 | \$2,244,964 |

This budget for Engineering HELP is for borrowed or grant money for HELP projects. It is requested that the following additional increases be added to the base budget for the Engineering HELP Program: \$544,501 for capital outlay/road (Fossil Creek) and \$637,500 for capital outlay/bridge construction. The total for all requested increases is \$1,182,001.

• **Public Works Division – Engineering HELP Match**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| Engineering HELP Match Steve Sanders | \$526,000 | -- | -- | \$662,344 |

This budget is for the Highway Fund match requirement for HELP projects. No outside money is borrowed. The requested increases are for the Six Shooter Road-partial match requirement of \$248,000, the Ice House Bridge-partial match requirement of \$154,916, and the Fossil Creek Phase payments-1/2 cent project for \$259,428. Chairman Sanchez thanked Mr. Sanders for the presentations.

• **Public Works Division – Auto/Equipment Maintenance**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Auto/Equip Maintenance Steve Stratton | \$1,080,464 | \$1,121,448 | \$252,512 | \$1,373,960 |

Steve Stratton requested the following additional increases be added to the base budget for auto/equipment maintenance: \$50 for postage; \$200 for membership/dues/subscriptions; \$850 for professional services; \$400 for computer hardware/maintenance; \$45,000 for maintenance of shop buildings; \$1,500 for travel-routine; \$400 for unclassified expense; \$4,062 for vehicle fuel and oil; \$4,000 for other auto parts; \$61,000 for capital outlay/passenger vehicle; and, \$135,000 for capital outlay/shop. The total for all requested increases is \$252,512. This budget is for both the Payson and Globe shops and is Highway User Revenue Funds (HURF) funded. In concluding the presentation of the Public Works Division budgets, Mr. Stratton presented to the Board a Five-Year Plan for the Capital Improvement Program, which gives an update on all projects and funding for same, with the bottom line showing a \$1.9 million carryover at the end of five years. Chairman Sanchez thanked Mr. Stratton for the presentation.

- **Elections Department**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--------------------------|------------------|----------------|------------------------|-----------------------|
| Elections Dixie Mundy | \$196,041 | \$197,969 | \$8,750 | \$206,719 |

Dixie Mundy, Elections Department Director, requested the following additional increases be added to the base budget for the Elections Department: \$ 8,450 for space rental at the Central Heights offices and \$300 for travel-routine. The total for all requested increases is \$8,750. Chairman Sanchez thanked Ms. Mundy for the presentation.

- **Information Technology Department**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Information Technology Jeremy Goodman | \$616,989 | \$605,294 | \$161,000 | \$766,294 |

Jeremy Goodman, Information Technology Department Director, requested the following additional increases be added to the base budget for the Information Technology Department: \$30,000 for professional services/other; \$23,000 for professional services/software; \$33,000 for professional services/consultant; \$64,000 for computer hardware maintenance; \$8,000 for travel-per diem; and, \$3,000 for vehicle fuel and oil. The total for all requested increases is \$161,000. Chairman Sanchez thanked Mr. Goodman for the presentation.

- **Gila County Library District**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Gila County Library District Jacque Griffin | \$854,577 | \$854,577 | \$37,057 | \$891,634 |

Jacque Griffin, Assistant County Manager/District Librarian, stated that the Library District is a special secondary taxing district, not General Fund money. The secondary tax rate for FY 2005-2006 will remain at 20 cents. Ms. Griffin requested the following additional increases be added to the base budget for

the Library District: \$13,164 for assistance to public libraries; \$15,000 for grant expenditures; and, \$8,893 for the Library District. The total for all requested increases is \$37,057. Ms. Griffin stated that total of \$574,964 for assistance to the Public Libraries will be distributed as follows: \$97,182 to the Globe Library; \$43,356 to the Hayden Library; \$83,540 to the Isabelle Hunt Library; \$36,312 to the Miami Memorial Library; \$190,743 to the Payson Library; \$27,336 to the San Carlos Library; \$49,431 to the Tonto Basin Library; and, \$47,064 to the Young Library. Chairman Sanchez thanked Ms. Griffin for the presentation.

At 3:01 p.m. Chairman Sanchez recessed the meeting.

At 3:12 p.m. Chairman Sanchez reconvened the meeting.

• **Community Development Division**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Community Development Joe Mendoza | \$627,297 | \$642,598 | \$80,324 | \$722,922 |

Joe Mendoza, Community Development Division Director, requested the following additional increases be added to the base budget for the Community Development Division: \$31,049 for salaries and benefits; \$500 for professional services/other; \$1,250 for computer hardware maintenance; \$850 for computer hardware maintenance; \$11,500 for office supplies; \$2,675 for equipment under \$5,000; \$3,000 for travel-routine; \$100 for training/schools expense; \$24,750 for travel-boards and commissions; \$3,500 for other auto parts/supplies; \$1,150 for PC maintenance and software, and other maintenance supplies. The total for all requested increases is \$80,324. Mr. Mendoza also presented an estimated budget for a total cost of \$200,190 for salaries and benefits for the proposed Civil Hearing Department. Chairman Sanchez stated this is the first information the Board has received on this newly proposed program which gives a different outlook on the number of employees needed to run this program. Mr. Besich stated that this estimate

can be put into the budget so when the program is ready, the funding will be there; if the program is postponed, then the funds won't be spent. Chairman Sanchez thanked Mr. Mendoza for the presentation.

- **Health and Community Services Division**

David Fletcher, Health and Community Services Division Director, stated the total budget for the Division is approximately \$8.2 million, and of that amount approximately \$2 million is general funded (24%) and approximately \$6.2 million is grant funded (76%). There are a total of 21 budgets under this Division, which are listed below.

- **Health and Community Services Division - HIV/AIDS Outreach and Case Management**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| HIV/AIDS Outreach & Case Management Bill Hyer | \$43,305 | \$46,477 | \$2,743 | \$49,220 |

Bill Hyer, HIV/AIDS Coordinator, requested the following additional increases be added to the base budget for the HIV/AIDS Program: \$193 for office supplies; \$400 for other supplies; \$900 for travel-routine; and, \$1,250 for travel-per diem. The total for all requested increases is \$2,743. Chairman Sanchez thanked Mr. Hyer for the presentation.

- **Health and Community Services Division - Community Action Program (CAP)/Weatherization**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| CAP & Weatherization Malissa Buzan | \$937,446 | \$684,998 | \$367,287 | \$1,052,285 |

Malissa Buzan, Housing Services Program Manager, requested the following additional increases be added to the base budget for the CAP and Weatherization Program: \$14,509 for salaries and benefits; \$13,338 for professional services/other; \$1,855 for rent/lease-buildings; \$1,852 for

advertising/publishing; \$400 for clothing; \$4,616 for other general services; \$2,633 for office supplies; \$6,115 for equipment under \$5,000; \$194,232 for unclassified expense; \$24,040 for professional-outside services; \$9,463 for space expense; \$47,298 for ESGP-rent & utilities; \$38,298 for TANF/Homeless; \$737 for emergency home repairs/H & S; \$3,027 for utility assistance/LIHEAP contingency; \$4,635 vehicle fuel and oil; and, \$239 for other auto parts/supplies. The total for all requested increases is \$367,287.

• **Health and Community Services Division - Housing Assistance Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Housing Assistance Program Malissa Buzan | \$385,385 | \$375,046 | \$22,572 | \$397,618 |

Malissa Buzan requested the following additional increases be added to the base budget for the Housing Assistance Program: \$3,000 for rent/lease-buildings; \$40 for office supplies; \$650 for fair housing; \$1,300 for COG technical assistance; \$17,377 for consultants; and, \$205 for travel-routine. The total for all requested increases is \$22,572. Chairman Sanchez thanked Ms. Buzan for the presentations.

• **Health and Community Services Division - Tobacco Free Environments Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| Tobacco Free Environments Program Christine Rocha | \$162,469 | \$152,663 | \$9,806 | \$162,469 |

Christine Rocha, Coordinator for the Tobacco Free Environments Program, requested the following additional increases be added to the base budget for the Tobacco Free Environments Program: \$1,000 for printing/media/billboard; \$360 for office supplies; \$7,436 for community service supplies; \$800 for conference meeting facilities; and, \$210 for indirect costs. The total for all

requested increases is \$9,806. Chairman Sanchez thanked Ms. Rocha for the presentation.

- **Health and Community Services Division - MCH (Maternal and Child Health) Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| Maternal & Child Health Program Paula Medina | \$56,484 | \$55,455 | \$1,925 | \$61,380 |

Paula Medina, MCH Program Coordinator, requested the following additional increase be added to the base budget for the MCH Program: \$1,925 for unclassified expense. Chairman Sanchez thanked Ms. Medina for the presentation.

- **Health and Community Services Division - Immunization Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| Immunization Program Lorraine Dalymple | \$66,164 | \$66,164 | \$-0- | \$66,164 |

Lorraine Dalymple, Supervising R.N., requested no additional increases be added to the base budget for the Immunization Program.

- **Health and Community Services Division - Neonatal Intensive Care Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Neonatal Intensive Care Program Lorraine Dalymple | \$13,280 | \$13,280 | \$-0- | \$13,280 |

Ms. Dalymple requested no additional increases be added to the base budget for the Neonatal Intensive Care Program.

- **Health and Community Services Division - Tuberculosis Control Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| Tuberculosis Control Program Lorraine Dalymple | \$20,000 | \$20,000 | \$-0- | \$20,000 |

Ms. Dalymple requested no additional increases be added to the base budget for the Tuberculosis Control Program. Chairman Sanchez thanked Ms. Dalymple for the presentations.

• **Health and Community Services Division - REPAC (Re-employment and Prelayoff Assistance Center)**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--------------------------|------------------|----------------|------------------------|-----------------------|
| REPAC Joanne Zache | \$2,414,869 | \$2,216,971 | \$84,813 | \$2,301,784 |

Joanne Zache, Community Services Fiscal Coordinator, requested the following additional increases be added to the base budget for the REPAC Program: \$80,813 for salaries and benefits; \$1,000 for unclassified expense, and \$3,000 for relocation. The total for all requested increases is \$84,813. Chairman Sanchez thanked Ms. Zache for the presentation.

• **Health and Community Services Division - Rabies Control Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Rabies Control Program John Castaneda | \$220,875 | \$239,502 | \$69,520 | \$309,022 |

John Castaneda, Animal Control Supervisor, requested the following additional increases be added to the base budget for the Rabies Control Program: \$504 for postage and freight; \$2,150 for professional services-medical; \$60 for memberships; \$250 for rent/lease; \$1,440 for clothing/personal supplies; \$260 for other general services; \$399 for janitorial services; \$18,562 for computers to enhance the computer system for customer service; \$641 other maintenance supplies; \$3,103 for medical supplies; \$18 for printing/binding supplies; \$588 for office supplies; \$2,379 for equipment; \$700 for unclassified; \$30,976 for professional/outside services for the contract with Payson Humane Society

which was inadvertently left out of last year's budget; \$810 for travel-routine; \$2,380 for travel-per diem; \$1,700 for vehicle fuel and oil; \$200 for vehicle tires and batteries; \$800 for other auto parts; and, \$2,500 for vehicle maintenance and repairs. The total for all requested increases is \$69,520. Chairman Sanchez thanked Mr. Castaneda for the presentation.

• **Health and Community Services Division - GEST (Gila Employment and Special Training) Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|-------------------------------|------------------|----------------|------------------------|-----------------------|
| GEST Program David Caddell | \$214,000 | \$214,000 | \$128,752 | \$342,752 |

David Caddell, GEST Program Manager, requested the following additional increases be added to the base budget for the GEST Program: \$56,585 for salaries and benefits; \$566 for postage and freight; \$236 for postage/freight; \$2,361 for professional services/software; \$2,644 for equipment lease; \$11,333 for rent/lease office space; \$8,971 for telephone; \$3,117 for office supplies; \$3,935 for equipment under \$5000; \$1,857 for materials and supplies; \$630 for operating services; \$2,951 for travel-routine; \$1,299 for training; \$4,000 for vehicle gas and oil; \$250 for other auto parts/supplies; \$472 for vehicle maintenance and repairs; and, \$27,545 for capital outlay/computer equipment. The total for all requested increases is \$128,752. Chairman Sanchez thanked Mr. Caddell for the presentation.

• **Health and Community Services Division - Public Fiduciary**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|-----------------------------------|------------------|----------------|------------------------|-----------------------|
| Public Fiduciary Tiffany Wager | \$293,028 | \$298,160 | \$2,534 | \$300,694 |

Tiffany Wager, Public Fiduciary, requested the following additional increases be added to the base budget for the Public Fiduciary's Department: \$100 for memberships-dues; \$1,200 for training; and, \$1,234 for vehicle gas and oil.

The total for all requested increases is \$2,534. Chairman Sanchez thanked Ms. Wager for the presentation.

• **Health and Community Services Division - WIB (Workforce Investment Board) and CAAG (Central Arizona Association of Governments)**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--------------------------------|-----------------------------------|-----------------------------------|------------------------|-----------------------------------|
| WIB & CAAG Barbara Valencia | \$224,469 WIB \$1,291,824 CAAG | \$217,315 WIB \$1,157,717 CAAG | \$0 WIB \$0 CAAG | \$217,315 WIB \$1,157,717 CAAG |

Barbara Valencia, WIA (Workforce Investment Act) Program Coordinator, requested no additional increases be added to the base budget for WIB and CAAG: Chairman Sanchez thanked Ms. Valencia for the presentation.

• **Health and Community Services Division - Public Health Department**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Public Health Department David Fletcher | \$926,968 | \$901,419 | \$312,054 | \$1,213,473 |

David Fletcher requested the following additional increases be added to the base budget for the Public Health Department: \$231,426 for salaries and benefits; \$100 for fees; \$200 for postage; \$500 for memberships and dues; \$2,500 for rental/lease office equipment; \$42,000 for rent/lease buildings/office space; \$2,000 for printing/publishing/advertising; \$300 use tax; \$2,928 for janitorial supplies; \$1,000 for maintenance of office machines; \$500 for community service supplies; \$6,000 for equipment under \$300; \$2,000 for unclassified; \$100 for miscellaneous expense; \$2,500 for travel-routine; \$5,000 for training; and, \$13,000 for vehicle fuel and oil. The total for all requested increases is \$312,054.

• **Health and Community Services Division - Indigent Health Department**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Indigent Health Department David Fletcher | \$25,000 | \$20,000 | \$-0- | \$20,000 |

Mr. Fletcher requested that no increases be added to the base budget for Indigent Health Department; however, there was a \$5,000 decrease.

- **Health and Community Services Division - Public Health Preparedness Department**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|---|------------------|----------------|------------------------|-----------------------|
| Public Health Preparedness Department David Fletcher | \$284,792 | \$197,616 | \$105,784 | \$303,400 |

Mr. Fletcher requested the following additional increases be added to the base budget for Public Health Preparedness Department: \$100,614 for salaries and benefits; \$300 for interpreter expense; \$50 for rent/lease office space; \$320 for utilities expense; \$2,000 for telephone; \$500 for computer hardware/maintenance; and, \$2,000 for maintenance contract/commercial. The total for all requested increases is \$105,784. Chairman Sanchez thanked Mr. Fletcher for the presentation.

- **Health and Community Services Division - CSFP (Commodity Supplemental Food Program)**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--------------------------|------------------|----------------|------------------------|-----------------------|
| CSFP Candace Burton | \$4,560 | \$4,560 | \$-0- | \$4,560 |

Candace Burton, Director of Nutrition Services, requested that no additional increases be added to the base budget for CSFP.

- **Health and Community Services Division - WIC (Women, Infants, Children) Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|-------------------------------|------------------|----------------|------------------------|-----------------------|
| WIC Program Candace Burton | \$152,505 | \$149,640 | \$-0- | \$149,640 |

Ms. Burton requested no additional increases be added to the base budget for WIC; however there was a decrease of \$2,865.

- **Health and Community Services Division - CNP (Community Nutrition Program)**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--------------------------|------------------|----------------|------------------------|-----------------------|
| CNP Candace Burton | \$14,000 | \$14,000 | \$-0- | \$14,000 |

Ms. Burton requested no additional increases be added to the base budget for CNP.

- **Health and Community Services Division - Folic Acid Services Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| Folic Acid Services Program Candace Burton | \$14,027 | \$14,027 | \$-0- | \$14,027 |

Ms. Burton requested no additional increases be added to the base budget for the Folic Acid Services Program. Chairman Sanchez thanked Ms. Burton for the presentations.

- **Health and Community Services Division - Physical Activity Program**

| Department/ Presenter | 2004/2005 Budget | 2005/2006 Base | Additional Requests | 2005-2006 Proposed |
|--|------------------|----------------|------------------------|-----------------------|
| Physical Activity Program Sabra Van Orsdol | \$51,896 | \$50,469 | \$2,825 | \$53,294 |

Carolyn Harrow, Divisional Program Manager, speaking on behalf of Sabra Van Orsdol, Physical Activity Program Manager, requested the following additional increases be added to the base budget for the Physical Activity Program: \$1,325 for PC maintenance; \$450 for travel-routine; and, \$1,050 for school equipment. The total for all requested increases is \$2,825. Chairman Sanchez thanked Ms. Harrow for the presentation.

(Budget materials that were presented will be kept for a period of time in the Clerk of the Board's Office.)

There being no further business to come before the Board, Chairman Sanchez adjourned the meeting at 4:28 p.m.

Jose M. Sanchez, Chairman

ATTEST:

Steven L. Besich, County Manager/Clerk